

VACANCY ANNOUNCEMENT

About Gold Star Kenya

Gold Star Kenya (GS Kenya) was established in 2010 as a local Non-Governmental Organization; GS Kenya was born out of the success of the Gold Star Network, a social franchise program initiative established in 2006 to promote comprehensive quality HIV care amongst a network of private health providers in Kenya. GS Kenya implements health related projects in Kenya providing HIV care and treatment, as well as other health services in the areas of family planning/reproductive, maternal, newborn, child, and adolescent health (FP/RMNCAH), nutrition, and water, sanitation, and hygiene (WASH).

Working Here

We value our employees, and we believe our organization offers friendly working environment and a balanced work culture that inspires self-growth and professional excellence where individuals are inspired to live and driven by our core values:

- Teamwork
- Integrity
- Community engagements
- Quality
- Innovation

Where we work

Driven by our mission of empowering communities to achieve better health, our current team is spread across six counties in Kenya. We are seeking to fill the position of **Grant Writer** to be based in **Nairobi**.

Time

Total of 5 working days per month level of effort

Scope/Key Deliverables:

The Consultant will lead Gold Star Kenya's proposal development and writing in collaboration with our technical teams. The role envisaged includes (but is not limited to) the following.

- Participate in brainstorming sessions with the technical teams and potential partners/collaborators
- Work with the technical team in conceptualizing the approaches for different proposals which Gold Star Kenya intends to Prime or Sub
- Study background reference documents for the technical sections of the proposal
- Consolidate relevant health data in target counties/regions and illustrate it innovatively for use in the proposal technical sections

- Work closely with technical counterparts to articulate their input for consolidation into the main technical documents
- Participate in technical team meetings, revision sessions, etc. as required
- Revise proposal documents as needed
- The writer will work closely with the Executive Director and relevant technical team members to ensure that there is transfer of knowledge through joint teamwork.

Minimum Requirements:

- Demonstrated grant writing technical experience resulting in major grant awards, with preference given to experience with international funding and/or WASH, RMNCAH, HIV/AIDS/TB , Climate change, Nutrition sector funding.
- Experience collaborating with several multi-lateral and bilateral donors, international health partners, and Government and civil society representatives.
- Demonstrated proficiency and experience in costing Strategies and/or Plans (national, sub-national, sectoral and for specific vulnerable or at-risk populations).
- Strong team player with a proven record of accomplishment of organizational skills, detailed-oriented, and willingness to take initiative.
- 10+ years of grant writing experience.
- Proficient with measuring and reaching income goals.
- Proficient with MS Office Word and Excel.
- Excellent knowledge of fundraising information sources
- Excellent communication skills, both verbal and written.

How to Apply:

Gold Star Kenya has a competitive compensation package and is an equal opportunity employer. Interested candidates are encouraged to apply via email to: gskenya-hr@goldstarkenya.org. Please quote the **Job Title** provided on the subject line while sending your application & CV in one folder (pdf format) including salary requirements to be received by **April 25, 2024**.

Kindly note that only shortlisted persons will be contacted.